



KORPORATA ENERGJETIKE E KOSOVËS SH. a.
KOSOVO ENERGY CORPORATION J.S.C.
ENERGETSKA KORPORACIJA KOSOVA D.D.



In accordance with the functions and competencies provided by article 21, related to article 17 of the Law on Public Enterprises Law no. 03/L-087, dt. 13.06.2008, and article 13 of Law no. 04/L-111 dt. 20.04.2012 for the amendment and completion of the Law on Public Enterprises Law no. 03/L-087 further in the text: (**Law no. 03/L-087**), New KEK Regulations (approved December 9, 2009), as well as the Decision of the Board of Directors dt. February 27, 2025, the Board of Directors of KEK JSC, is announcing

Public Vacancy Announcement

Job Title: **CHIEF EXECUTIVE OFFICER**
Place: Prishtina
Company: Kosovo Energy Corporation JSC
Mandate: Four (4) Years
Working Hours: Full
Salary: Competitive

Application deadline: **03 April 2025 (Thursday), 4:00 p.m.**

DESCRIPTION OF THE COMPANY

Kosovo Energy Corporation (KEK JSC) is a Public Enterprise which in its structure includes coal mines, generating units of TPP A and B, finance and accounting, corporate services and Internal Audit. KEK JSC currently realizes annual revenues of around €200 million.

JOB TITLE: CHIEF EXECUTIVE OFFICER

The Chief Executive Officer (CEO), reporting to the Board of Directors, directs all activities of KEK JSC, coordinating and directly supervising the work of the executive managers of the divisions and joint services of KEK JSC.

In particular, the Chief Executive Officer must take care of:

- The strategic development of KEK JSC and leading of the Corporation through qualitative changes of essential importance for the success of the business.
- The transformation of KEK JSC in a modern energy enterprise with self-sustainable commercial business and oriented towards a stable supply of energy for the country's economy.
- Orienting the Corporation towards the development, growth and strengthening of new renewable energy capacities and the transition of KEK.
- Optimizing business processes throughout the corporation, including restructuring, the optimal number of workers in accordance with international standards for corporations of this type.

CEO has full responsibility for:

- Daily operations of KEK JSC as a whole.
- Realization of the approved Annual Energy Balance.
- Development and maintenance of mines.
- Qualitative management of energy generating capacities.
- Planning and maintenance of the physical infrastructure systems of the Corporation.
- Accurate development and implementation of the best corporate governance program and practices for improving financial performance.
- Fulfillment of obligations arising from international treaties, Kosovo laws, operating licenses and other acts of ERO and KPMM.
- Implementation of the decisions of the Board of Directors of the Corporation.
- Preparation and supervision of the implementation of Annual Corporate Business Plans, including the administration of annual budgets for operations, maintenance, expenses, salaries and capital investments.
- Ensuring the smooth running of procurement processes and financial transactions.
- Planning and development of the human capacities of the Corporation.
- Annual review of performance and measures for motivation at work;
- Ensures the establishment of the operational and financial internal control system, information management enabling the Corporation to execute its activities legally and ethically.
- Representation of the Corporation inside and outside the country.
- Active participation as a Board Member (ex-officio) in all meetings of the Board of Directors of the Corporation
- Performs other works defined by the applicable laws, the Statute and other internal acts of the Corporation

CEO should have:

- Leadership skills for achieving the general objectives of KEK JSC, as well as the ability to make important decisions in difficult situations.
- Ability to implement the necessary changes and the application of new business methods to face new challenges.
- Ability to communicate effectively in writing and verbally with the Board of Directors, with its interdependencies, with consumers, with interested parties, with government officials, with the media, as well as with other parties of interest.
- Ability to adapt to unplanned or different situations and flexibility in facing such circumstances.
- Ability to delegate authority and increase responsibility to colleagues for performing delegated functions
- Determination in the implementation of disciplinary measures for managers and employees in accordance with internal acts and legislation in force
- High moral integrity and adhere to high ethical standards

The performance of the Senior Officer will be subject to continuous evaluation by the Board of Directors.

Required conditions and qualifications:

The candidate must have:

- University degree in the field of business administration, economics, finance, engineering or law (at least 180 credits/ECTS), preferably postgraduate studies (master's level).
- At least 5 years of experience at a senior management level, preferably in a company from the energy sector.
- Good knowledge of written and spoken English is preferred.

Meet the qualification conditions according to Article 21 paragraph 4, in conjunction with Article 17.1, (ii) meet the independence criteria under Article 17.2, points (d), (f), (j), (k) and (l), (iii) are not, or at any time during the thirty-six (36) month period prior to the date of application have not been, Directors of the Board of Directors of the relevant company and (iv) have the necessary professional experience and education required for the position in question, these requirements being in accordance with Law No. 03/L-087 on Public Enterprises, as amended by Law No. 04/L-111 on Public Enterprises (referred to in Article 13 of this Law).

The qualification conditions referred to in the above point are detailed in the Affidavit which will be accepted and signed by the candidates.

At the application submission stage, all candidates must submit:

1. KEK Application Form (can be downloaded from the KEK website).
2. A Curriculum Vitae - CV (no more than 4 pages).
3. Cover letter (elaborate on the connection of your experience and/or qualifications to the intended position).
4. A copy of ID or Passport (valid).
5. Evidence of managerial work experience from the employer (copies of contracts or certificates from the employer, without prejudice to relevant acts on the protection of personal data, as well as the pension trust).
6. Copy of the study diploma and copies of qualification certificates (including a copy of the diploma validation decision if the candidate has completed his/her studies outside Kosovo).
7. Certificate from the competent court that no criminal proceedings are underway and that the person has not been convicted of any criminal offense (not older than 6 months from the date of issue).
8. Declaration under oath (can be downloaded from the KEK website). An unsigned declaration will result in elimination from the competition.

The applicant must personally complete the Declaration under oath, in which he/she declares that he/she meets the conditions of qualification, independence and professional suitability. Any material misrepresentation, whether intentional or negligent, or material change from the information provided in the statement will result in immediate disqualification.

Candidates with deficient, incomplete and inadequate documentation will be rejected. Likewise, documents submitted after the deadline for closing of the Public Vacancy Announcement are not accepted.

All the documents required for the application according to the aforementioned request (1 to 8) must be submitted in electronic form, only in (pdf) format.

Only selected candidates who meet the requirements will be invited for an interview.

The successful candidate, before signing the contract to establish the employment relationship, must bring the original documents or notarized copies, including the decision to nostrify the diploma if the candidate has completed his/her studies outside of Kosovo.

The deadline for submission of applications is 03.04.2025 (Thursday), 4:00 p.m. Applications must be sent by e-mail to: kek.bord@kek-energy.com, in the subject of the e-mail as follows:

Application for Chief Executive Officer

